



## Parent Advisory Board | MINUTES

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February 20<sup>th</sup> 2025 | 6:30 pm – 8 pm | 23530 Kingsland Blvd. Ste 100, Katy, Texas 77494

Meeting called by	Ahmed M. Monib	Attendees	
Type of meeting	Parent Advisory Board meeting	Cori Harbuck	Ahmed Monib
Facilitator	Ahmed M. Monib	Cathy Garcia	Yasmine Monib
Note taker	Jessica Lopez, Itzy Contreras	Sarah Leifeste	Jessica Lopez
		Jose Tuccillo	Itzy Contreras
		Tia Simmons	
		Yolanda Smith	
		Jamisyn Endersen	
		Kiana Shelton	
		Sina Yilu	

## AGENDA TOPICS

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Time allotted | 30 min | Introducing New PAB members | Presenter Ahmed M

-The board members gathered for a discussion and took the time to introduce themselves to one another. Each member shared their professional role, as well as fun facts about their personal lives to break the ice.

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Time allotted | 30 min | New building update | Presenter Ahmed M

Discussed the new office and giving updates on ideas of the layout

- suggested to keep the “sick area” closed but with glass door to quarantine
- discussed on a new potential workflow while checking in.

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Time allotted | 30 min | Previous action items and new ideas | Presenter Ahmed M

Updated on the ideas and what has been done since the last meeting.

- Start a chat with our PAB members to be able to discuss new ideas as well
- Giving a new patient gift (including information about our doctors and hours of operations magnet, medicine spoons and measure decal for wall)
- New ideas for our monthly classes and putting a calendar on our website
  - Sex Education, Reason for vaccination, Lactation consulting, Safety series, Drug series, social media, introducing new foods, Postpartum depression.

- new waiting items for patient rooms (Cards of “would you rather”)
  - introducing a community committee with the PAB
    - Doing a clothes swap, new mom coffee time
  - adding a linktree for our Rack card to have more access to our social outlets.
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### Action Items

- Start the PAB group chat
- Add event calendar to our website
- New patient gift
- Update our rack card